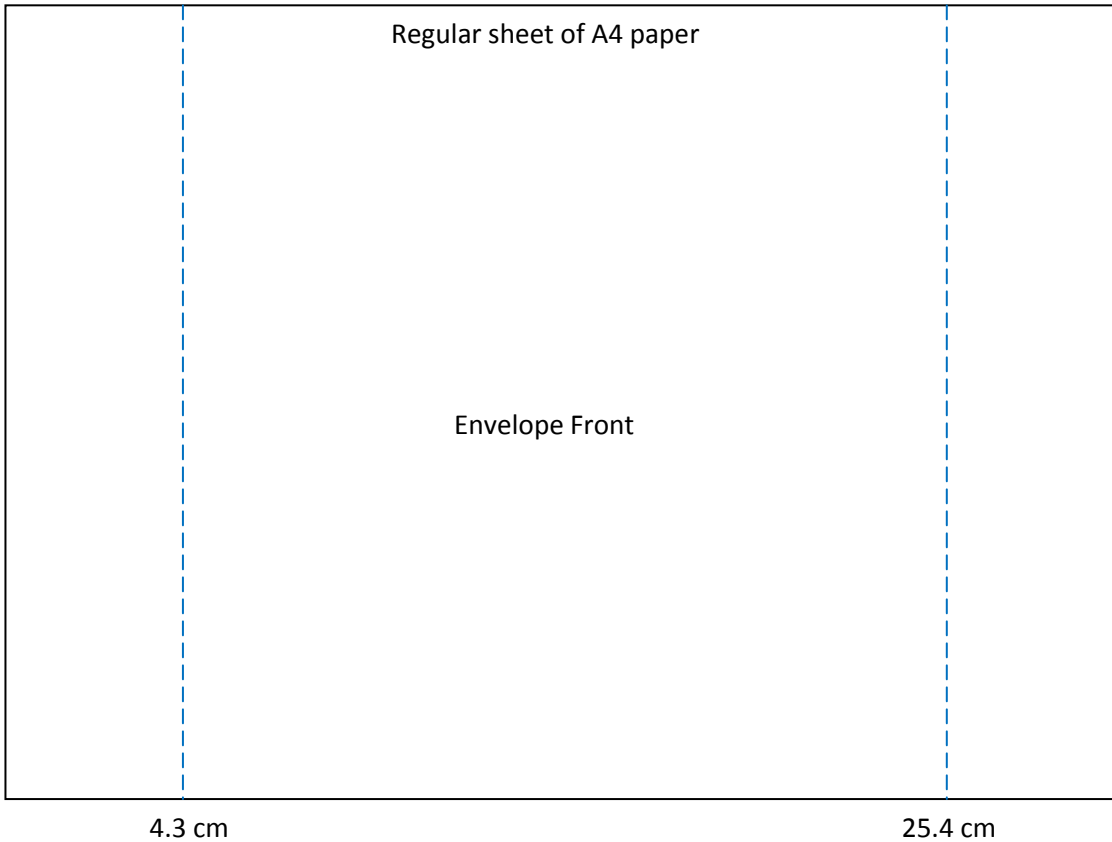


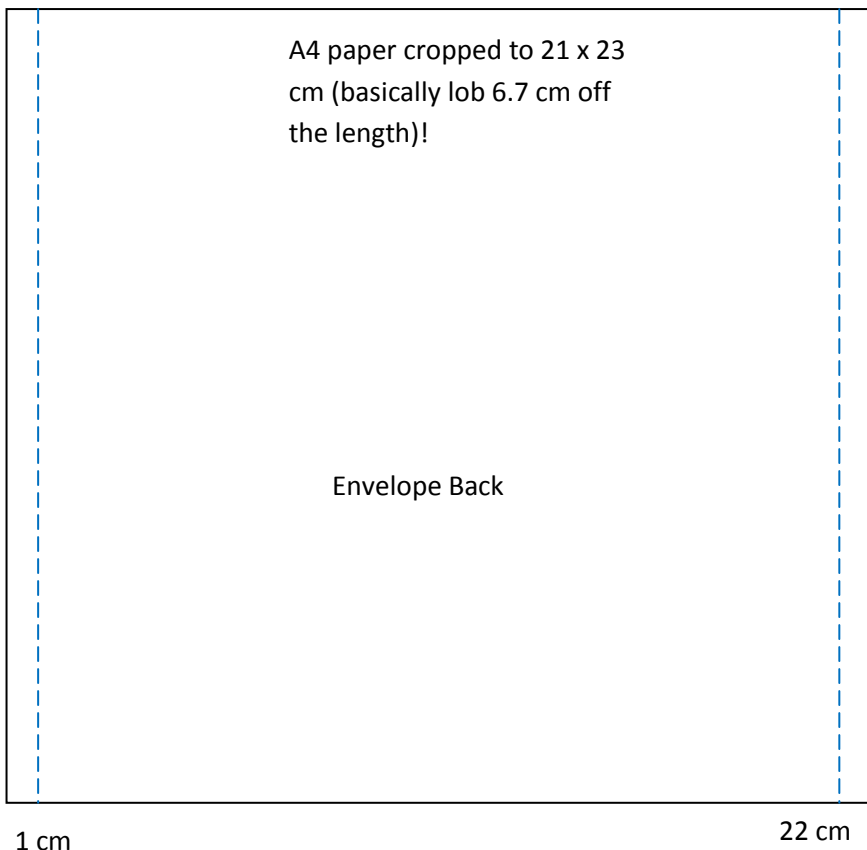
Envelope for 8" square Card

- Worksheet template



Requires 2 x A4 sheets paper

Create the front first:
With the paper in landscape position, measure & mark both perforated lines in the diagram, but score only the 4.3 line, then fold.
With the second sheet of paper in landscape position, measure & mark at 23 cm & crop this piece. Mark in the two lines indicated in diagram 2 & score both. Fold in these lines & crease well.
Lay the front portion of the



envelope face down on your work surface, then position the flaps of the back so that they are lined up between the two perforated lines on the front portion. Hold in position while applying wet glue to one of the larger flaps of the front & fold down to secure to the back, forming one piece. This makes positioning the side flaps easier. Open up the work & use wet glue (careful not to get any glue outside of the edges) along both flaps & then fold back over to secure. Finally, score in the final line - adjusting the position if necessary, to allow the last flap to fold down neatly.
Run a strip of DST (double sided adhesive tape) along the open flap ready to seal the card inside.